

Questions & Responses  
MDA947-03-R-0002  
Tenant Relocation Move Services  
1- 9 (4-15-2003)  
10-12 (4-16-2003)  
13-20 (4-18-2003)

1. Are all questions and answers to be sent through the same web site?

Response: All questions must be sent to [relocmove@army.pentagon.mil](mailto:relocmove@army.pentagon.mil), which is also listed on the Pentagon Renovation website with the RFP. The e-mail questions will be reviewed daily and we will attempt to post both the question and response on the same website daily.

2. Do all moving company personnel have to come through the Remote Delivery Facility (RDF)?

Response: No, only the truck driver and assistant. All others will enter through the Pentagon pedestrian entrances and will meet at the interior side of the RDF corridor prior to any moves beginning.

3. Do all items moved have to go through an x-ray scanner in the RDF?

Response: No, although Pentagon security personnel reserve the right to search or x-ray anything entering the facility.

4. What does the phrase “moving Apex to Apex” mean?

Response: The “Apexes” referred to are the interior corners where two converging corridors meet within the Pentagon. Typically, this will refer to the interior, A-Ring, which is the shortest route from Apex to Apex.

5. Where do the movers have to place facility protection during moves?

Response: For proposal purposes, consider all scenarios being accomplished in newly renovated areas; use your best commercial judgement in placement of building protection. Reference, RFP Section C (Statement of Work), paragraphs 3.1.10 and 3.1.11.

6. What precautions must we take or what provisions are made during inclement weather?

Response: Alternate move routes and schedules (if necessary) will be discussed and agreed upon at a time prior to a scheduled activity.

7. Which form must be completed to respond to the scenarios?

Response: We will post Attachment 7a & 7b (Amendment to Section L of the RFP) on the website, which will be the templates to fill in with the required information. This form will be similar to Attachment 1, with the exception that it will have separate columns for offerors to list (for Labor) the number of persons proposed, the number of hours (per person), and the total labor hours; (for Materials) it will have a column for offerors to fill in the number of units. Note: in the Materials section, the vehicles will be separated from the supplies due to quantities being in hours rather than units of issue (i.e., 2 flatbeds at \$XX.XX per hour each = total/extended amount). As indicated in the RFP, you will fill out two responses to each scenario, one with prices(7a) and one without prices (7b).

8. What do we do with the “blanks” in Section B of the RFP?

Response: Being an Indefinite Delivery/Indefinite Quantity type contract, the Government representative will fill in this portion at the time of contract award. Leave Section B blank; your pricing will be completed in Attachment 1.

9. Can we use motorized material handling equipment (i.e., tugs, carts, cushmans, etc) within the facility?

Response: No

10. Where do I find the regulations starting with 252.xxx-xxxx? For example: 252.203-7001.

Response: These references are from the Defense Federal Acquisition Regulation Supplement (DFARS); the particular reference is a DFARS Clause from Chapter 52. These references can be located by going to website: <http://deskbook.dau.mil> and then selecting "DFARS" in the upper left hand corner of the main menu.

11. On the sample relocations, what are the size(s) of the copiers? Do they require technical servicing prior to relocation?

Response: Consider that the technical servicing is completed by others. All copiers listed are single-component, floor-mounted (with locking casters). Dimensions for each are 26”D x 54”W x 48”H

12. On the sample relocations, a couple of the tenant organizations to be relocated do not identify any boxes to be relocated. Do we, strictly, base the approach to the relocation based on the items identified in the sample?

Response: Yes

13. Please provide an explanation of how offerors are expected to address pricing in the option years.

Response: The option year contract is a type of multi-year contract, except the options are not guaranteed. Rather, they'll be evaluated on an annual basis to determine if the requirement is still valid and if performance is such that it is in the best interest of the Government to continue with the contract (or the contractor). The options are priced in advance to establish fixed prices, therefore offerors must conduct market forecasts and risk analysis when pricing the options. Information pertaining to options may be found in the Federal Acquisition Regulation (FAR) Part 17, as well as throughout other parts of the FAR and commercial contracting reference materials.

14. How extensive should the contract in a team proposal be? Do you have a sample of what you are looking for?

Response: The extent of what is required is such that it responds to the submittal requirements in Section L, subject to the Evaluation Criteria outlined in Section M of the RFP. Since each prospective offeror will have unique Management and Technical Approaches, we are not at liberty to guide in the development of your approach. In performance based service acquisitions, we specify the desired outcome and it is up to the offerors to develop and present their approach to achieve the outcome. In reference to the Subcontracting Plan, refer to FAR 19.704, which details the 11 items that must be included in the plan.

15. Is there a secure or unsecured area within the Pentagon or Remote Delivery Facility (RDF) where moving equipment (i.e., dollies, cones, etc.) may be stored for a move that requires multiple days. Or, does all equipment have to be removed from the facility every day?

Response: all equipment must be removed from the facility at the end of each activity; storage is not available.

16. How long is a clearance badge good for?

Response: One year from the date of issue.

17. What is the exact distance from Apex to Apex for A-Ring?

Response: For the purpose of the RFP, estimated distances are as follows:

- A-Ring, Apex to Apex – 100'
- B-Ring, Corridor to Corridor – 200'
- C-Ring, Corridor to Corridor – 250'
- E-Ring, Corridor to Corridor – 300'

18. What is the Corridor distance from A-Ring to E-Ring?

Response: Length of Corridor from A to E Ring is 175'

19. Is it correct that overtime rates can not be applied at any time?

Response: Yes, that is correct.

20. Is “Travel Time” permitted to be added and applied? If so, how much time?

Response: No, travel time is not permitted. The job time begins when you arrive at the loading dock with crew and equipment.